

Person Filing: _____

Mailing Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Email Address: _____

Atlas Number (if applicable) _____

Representing Self (No Attorney) OR Represented by Attorney

If Attorney, Bar Number: _____

SUPERIOR COURT OF ARIZONA MOHAVE COUNTY

Name of Petitioner/Plaintiff

Case Number: _____

Name of Respondent/Defendant

AFFIDAVIT OF SERVICE WITH SIGNATURE CONFIRMATION For Family Court Cases

YOU MUST ATTACH A COPY OF A SIGNED RETURN RECEIPT FOR DELIVERED MAIL and A COPY OF THE RECEIPT THAT SHOWS TO WHOM AND WHERE THE DOCUMENTS WERE SENT.

I sent the Family Court legal documents checked or listed below to the other party in the manner indicated. The documents were signed for **BY THE OTHER PARTY ONLY AND NO ONE ELSE**. A copy of the **OTHER PARTY'S SIGNATURE** acknowledging receipt of delivery is attached to page 3.

Mailed to (Name): _____

Address: _____

City, State, Zip: _____

Date documents sent: (Month/Day/Year) _____

Date documents delivered: (Month/Day/Year) _____

Mark the box beside each document you sent to the other party. You must send each and every document listed under your type of court case unless indicated otherwise.

**DIVORCE (OR ANNULMENT)
WITH CHILDREN**

- Petition
- Summons
- Preliminary Injunction
- Health Insurance Notice
- Parent Info. Program Notice
- Notice to Creditors
- Affidavit Regarding Minor Children
- Notice Regarding Child Support Forms
- Parent Worksheet for Child Support (if filed)

**DIVORCE (OR ANNULMENT)
WITHOUT CHILDREN**

- Petition
- Summons
- Preliminary Injunction
- Health Insurance Notice
- Notice to Creditors

PATERNITY (to establish)

- Petition
- Summons
- Parent Info. Program Notice
- Notice Regarding Child Support Forms
- Parent Worksheet for Child Support (if filed)

Case No. _____

LEGAL SEPARATION WITH CHILDREN

- Petition
- Summons
- Preliminary Injunction
- Notice to Creditors
- Health Insurance Notice
- Parent Info. Program Notice
- Affidavit Regarding Minor Children
- Notice Regarding Child Support Forms
- Parent Worksheet for Child Support (if filed)

LEGAL SEPARATION WITHOUT CHILDREN

- Petition
- Summons
- Preliminary Injunction
- Notice to Creditors

TEMPORARY ORDERS

- Motion for Temporary Order
- Order to Appear
- Family Court Dept. Notices About:
 - Returns/Conferences
 - Temporary Orders
- Affidavit of Financial Info (if for spousal maintenance)
- Notice Regarding Child Support Forms (if for child support)
- Parenting Plan (if for legal decision making/parenting time)

LEGAL DECISION MAKING, PARENTING TIME, SUPPORT

(to establish when paternity already legally established)

- Petition
- Summons
- Preliminary Injunction
- Parent info. Program Notice
- Notice Regarding Child Support Forms
- Parent Worksheet for Child Support (if filed)

CHILD SUPPORT

(to establish when paternity already legally established)

- Petition
- Order to Appear
- Notice Regarding Child Support Forms
- Parent Worksheet for Child Support (if filed)

MODIFY CHILD SUPPORT 15% OR MORE

("Simplified Mod")

- Petition to Modify Support Order
- Notice Regarding Child Support Forms
- Blank Request for Hearing
- Parent Worksheet for Child Support (if filed)

MODIFY CHILD SUPPORT ("Standard Mod")

- Petition to Modify Child Support - Std. Process
- Affidavit of Financial Information
- Order to Appear
- Notice Regarding Child Support Forms
- Parent Worksheet for Child Support (if filed)

STOP ORDER OF ASSIGNMENT

- Petition to Stop Order of Assignment
- Blank Request for Hearing

MODIFY SPOUSAL MAINTENANCE OR SPOUSAL AND CHILD SUPPORT ("Standard Mod")

- Petition to Modify Support Order
- Affidavit of Financial Information
- Order to Appear
- Notice Regarding Child Support Forms
- Parent Worksheet for Child Support (if filed)

MODIFY LEGAL DECISION MAKING and/or PARENTING TIME AND SUPPORT

- Petition to Modify Order to Appear
- Notice Regarding Child Support Forms
- Affidavit Regarding Minor Children (only if children have not lived in Mohave County the whole time since last legal decision making order)
- Parent Worksheet for Child Support (if filed)

MODIFY (Change) ORDER OF ASSIGNMENT

- Petition to Modify Order of Assignment
- Notice Regarding Child Support Forms
- Blank Request for Hearing

OTHER TYPE CASE (List Type): (Example: "Annulment") _____

(Below list name of each document you sent: Example: "Petition for Annulment," "Summons," etc.)

Case No. _____

How I sent the documents:

- U.S. Mail (Express or Priority Mail with Signature Confirmation, Certified or Registered Mail. Copy of **OTHER PARTY'S SIGNATURE of Receipt is attached.**
- Commercial Delivery Service (FEDEX, UPS, etc.) Copy of **OTHER PARTY'S SIGNATURE of Receipt is attached.**

I declare under penalty of perjury that the foregoing is true and correct.

Date

Signature

Attach a copy/printout of the other party's signature acknowledging receipt of the court papers here. If using Certified Mail, tape the green signed return receipt card to this page with the signature side visible.

- Note that the only acceptable signature is that of the **OTHER PARTY**
- You may specify "restricted delivery" so that no other person is permitted to sign
- Some delivery services do not offer restricted delivery

Attach a copy of the cash register receipt/mailling invoice from the Postal Service or company paid to make delivery or a copy of the package label that shows to whom and where the documents were sent.