

**CLERK OF SUPERIOR COURT  
VIRLYNN TINNELL, CLERK**



**RECORDS REQUEST FORM**

A. Person Requesting Court Documents	
Name	
Law Firm/Self	
Address	
City, State	
Zip Code	
Telephone	

B. Party & Case Information		
Case Number		
Petitioner /Plaintiff/ Bride		DOB:
Defendant/ Respondent/ Groom		DOB:
Date of Marriage <i>(if requesting ML Abstract)</i>		

C. Type of Request	
<u>A</u>	Copies
<u>B</u>	Certified Copies
<u>C</u>	Marriage License Abstract
<u>D</u>	Authentications
<u>E</u>	Exemplifications
<u>F</u>	CD- Hearing Request
<u>G</u>	Fax
<u>H</u>	Postage & Handling

D. Fees
Fee: .50 cents per page
Fee: \$26.00 per document (plus costs for copies)
Fee: \$26.00 each
Fee: \$78.00 per document (plus costs for copies)
Fee: \$52.00 per document (plus costs for copies)
Fee: \$32.00 (plus Postage & Handling)
Fee: \$ 7.00 (plus .50 per page)
Fee: \$ 7.00

E. Request			
Type of Request	Description of Document	Quantity	Case Activity/Filing Date

US Postal Service
Mail to/Payable to: Clerk of Superior Court <b>Attn: Research Department</b> 401 East Spring Street P. O. Box 7000 Kingman, Arizona 86402-7000 <i>* Please include Postage Paid Envelope</i>

Payment by Phone
Click <b>Submit</b> below to E-mail request or Fax form to: Clerk of Superior Court <b>Attn: Research Department</b> <b>Fax: (928) 718-7615</b> Phone: (928) 753-0713 Visa or MasterCard Accepted